

Insights and Analytics
PROJECT MANAGER
30.4hrs per fortnight (0.4 FTE)
Fixed Term to 24 Dec 2025

The Position

The role will manage the completion of a project for the Loddon region and will support the broader implementation of the Mental Health and Wellbeing Workforce Capability Framework across Victoria. The Framework, also known as 'Our workforce, our future', sets out the skills, knowledge and ways of working that the workforce will require in the new integrated and responsive mental health and wellbeing system.

The project will specifically focus on the development and implementation of a survey to assess the capabilities of the mental health workforce from the perspective of consumer and carers who have accessed the service. The results of this survey and other data will be analysed and collated to form an overall picture of needs, which will form part of the project deliverables.

The successful applicant will be required to work with all stakeholders involved in the project, meet project deadlines, develop and implement the survey, provide updates as required, and write all the required reports, including the final report and case study, ensuring all project requirements are met.

The position falls within the Insight and Analytics team which harness the power of data, evidence and lived experience to generate innovative, practical, and consumer-centred insights that improve the health and wellbeing of the populations we serve.

About BCHS

Bendigo Community Health Services has cared for the health and wellbeing of the Bendigo community for 50 years. We employ more than 280 people across a broad range of services.

The success of BCHS starts with our staff, who have a high level of professionalism and dedication, allowing us to deliver quality services for the community, with a particular focus on vulnerable people.

Added benefits of working with BCHS include:

- Salary packaging
- Purchasing leave
- Study assistance
- Training programs
- Novated leasing

To successfully apply for this position, you will need:

KEY SELECTION CRITERIA

Essential

1. Demonstrated experience and skills in project management.
2. Demonstrated ability to work in an integrated way with key stakeholders.
3. Demonstrated ability to write reports and case studies.
4. Demonstrated experience in working with consumers/carers and the principles of co-design.
5. Excellent communication and interpersonal skills.
6. Advanced skills in the use of Microsoft Office, Teams and MS Forms.
7. Commitment to the organisational values of Bendigo Community Health Services.
8. A current employee Working with Children Check and Driver's Licence.
9. The successful applicant will also be required to undertake and complete a Satisfactory National Police Check.

Desirable

1. An understanding of the mental health sector.

Please note that applications will be reviewed as they are received, and early submission is encouraged.

For further information about the position contact Jo Rasmussen, Senior Leader Insights and Analytics on 5406 1413.

To view the position description please go to <https://www.bchs.com.au/careers/current-jobs>

Applications addressing the **Key Selection Criteria** should be emailed to recruitment@bchs.com.au

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5406 1312 if an automatic acknowledgement has not been received.