

***Sexual and Reproductive Health Hub
Senior Leader Sexual and Reproductive Health
60.8 hours per fortnight (0.8 FTE)
Ongoing***

The Position

We are looking for an experienced and dynamic Senior Leader to manage our specialist Sexual and Reproductive Health Hub.

Our Hub is in the Bendigo Community Health Services central location in Bendigo and includes our Men's Health, Women's Health, Sexual Health and Endometriosis & Pelvic Pain clinics. The Senior Leader would oversee a team of highly qualified doctors, nurse practitioners, clinic nurses and allied health professionals.

The ideal candidate will be responsible for managing staff, overseeing financial operations, enhancing patient services, ensuring compliance, and driving overall clinic performance. We seek a strong leader with healthcare management expertise, and/or a nurse with primary healthcare experience, who can cultivate a positive work environment focused on patient care and operational excellence.

You will have the unique opportunity to help shape the future of the Hub and to contribute to strong relationships within the region to ensure a client-centred, community-focused approach. Our commitment to the sexual and reproductive health needs of people within the Bendigo region is reflected in our highly motivated team, and dedication to improving patient outcomes.

About BCHS

Bendigo Community Health Services has cared for the health and wellbeing of the Bendigo community for 50 years. We employ more than 280 people across a broad range of services.

The success of BCHS starts with our staff, who have a high level of professionalism and dedication, allowing us to deliver quality services for the community, with a particular focus on vulnerable people.

Added benefits of working with BCHS include:

- Salary packaging
- Purchasing leave
- Study assistance
- Training programs
- Novated leasing



To successfully apply for this position you will need:

KEY SELECTION CRITERIA

Essential

1. Relevant tertiary qualifications and/or vocational qualifications in health practice administration and management, and/or primary health nursing.
2. Demonstrated experience as Practice Manager or similar role in a health organization.
3. Strong stakeholder management and customer service skills, preferably in a health setting.
4. Ability to collaborate with senior staff, medical professionals and interdisciplinary teams to effectively address health inequalities and guarantee accessible care for all community members.
5. Demonstrated experience in the implementation and monitoring of risk and quality related improvement measures.
6. Proven ability to work autonomously, think strategically, and lead teams through periods of change while effectively problem-solving and adapting to evolving circumstances.
7. Excellent leadership skills with a collaborative style, strong communication abilities, and a commitment to community and public health principles, as well as a sensitivity to diverse client needs.
8. Strong understanding of the Medicare Benefits Schedule (MBS) and effective operations in clinical disciplines to maximise revenue while maintaining high-quality client care.
9. Excellent communication skills.
10. Valid Working with Children Check. The successful applicant will also be required to undertake and complete a Satisfactory National Police Check.

Desirable

1. Experience with Best Practice, Hot Docs and Microsoft Office Suite.
2. Experience with sexual health education and/or clinical services.
3. Ability to provide vaccination status information that meets the requirements for healthcare workers.

For further information about the position contact **Christine Gibbins on 0460 780 816.**

To view the position description please go to <https://www.bchs.com.au/careers/current-jobs>

Applications addressing the **Key Selection Criteria** should be emailed to recruitment@bchs.com.au

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5406 1312 if an automatic acknowledgement has not been received.