

Better Health Team

PRACTICE MANAGER (WOMEN'S HEALTH)

45.6 hours per fortnight & 0.6 FTE

Fixed Term to June 2026

The Position

This position will be pivotal role in the overall startup, growth, leadership, and success of Bendigo Community Health Services Pelvic Pain and Endometriosis clinic. Responsibilities include but are not limited to managing the day-to-day operations, ensuring excellent care, leading the pelvic pain and endometriosis team and collaborating with our sexual and reproductive health team and other healthcare professionals, including general practitioners, sexual health nurses and physical therapists to ensure holistic care and optimise treatment outcomes.

To successfully apply for this position you will need:

1. Relevant tertiary qualifications and/or vocational qualifications in health practice administration and management.
2. Demonstrated experience as Practice Manager or similar role in a health organisation.
3. Strong stakeholder management and customer service skills, preferably in a health setting.
4. Demonstrated experience in the implementation and monitoring of risk and quality related improvement measures.

For further information about the position contact Nicole Ferrie on 5406 1200.

To view the position description please go to <https://www.bchs.com.au/careers/current-jobs>

Applications addressing the **Key Selection Criteria** should be emailed to recruitment@bchs.com.au

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5406 1312 if an automatic acknowledgement has not been received.