

Wellbeing, Inclusion & Independence

**Settlement Services**

**HUMANITARIAN SETTLEMENT PROGRAM CASE WORKER**

Part Time 30.4 hours per fortnight (0.4 FTE)

Fixed Term Position to 30 June 2023

**The Position**

The position works collaboratively with the Humanitarian Settlement Program (HSP) team, consumers, and relevant stakeholders to provide a holistic, needs response and strength-based case management service. The Case Worker coordinates the implementation of the case management plan playing an important role in ensuring consumers have access to required services. Bendigo Community Health Services is seeking a candidate with a sound understanding of the refugee experience and the impact of trauma. You will have the ability to conduct accurate assessments of individual strengths, needs and goals to determine the services required to achieve positive settlement outcomes across a range of areas including health, housing, mental health, community participation, education, employment and family support. Part of the work will be working closely with students on placement and volunteers.

**To successfully apply for this position you will need:**

1. Demonstrated ability to be able to communicate in both English and Karen language – proficient in written and spoken.
2. Demonstrated experience in a role that required elements of case management and developing case plans.
3. Experience in supporting newly arrived refugees and humanitarian entrants during their initial settlement in Australia.
4. Credentials in Community Services, Case Management, or other approved tertiary qualification.
5. Ability to manage challenging workloads and time frames in an open office environment.
6. Demonstrated experience meeting KPIs despite competing demands and time restrictions
7. High level skills in using web-based platforms and Microsoft tools.
8. Excellent interpersonal skills and communication skills with clients/partners/families.
9. Personal commitment to promoting equality, diversity, and human rights in all aspects of service delivery
10. Demonstrated ability to work as a member of a multidisciplinary team.
11. Have a current driver's license and Working with Children's Check.
12. Ability to provide vaccination information that meets the requirements for healthcare workers.

For further information about the position contact Martine Street, Senior Leader – Settlement Services on 5406 1232

To view the position description please go to <https://www.bchs.com.au/careers/current-jobs>

Applications addressing the **Key Selection Criteria** should be emailed to [recruitment@bchs.com.au](mailto:recruitment@bchs.com.au) by 10pm Sunday, 27 November 2022.

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5406 1200 if an automatic acknowledgement has not been received.