

POSITION VACANCY ADVERTISEMENT



Risk, Quality and Compliance ***Risk and Quality Officer*** ***60.8 hours per fortnight (0.8 FTE)*** ***Ongoing***

The Position

The position of Risk and Quality Officer is part of the Office of the CEO and requires an experienced person to support BCHS' Risk, Quality and Compliance, and People and Culture portfolios.

The Risk and Quality Officer will support BCHS' Team Manager Risk and Quality, and Risk, Quality and Compliance Executive Lead in coordinating quality, risk and compliance frameworks and systems, in addition to supporting their day-to-day functions.

The Risk and Quality Officer will also support BCHS' People and Culture Executive Lead in coordinating people, culture and performance frameworks and systems, in addition to supporting their day-to-day functions.

The position requires someone with exceptional communication and time management skills who can draw on their well-developed problem-solving skills and experience to work effectively with a diverse range of stakeholders.

For further information about the position contact Emma Millard – Director Children's Health Services and Allied Health (03) 5406 1482.

Applications addressing the **Key Selection Criteria** should be emailed to recruitment@bchs.com.au by 4.00pm Monday 29th March 2021

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on 5406 1200 if an automatic acknowledgement has not been received.