POSITION VACANCY ADVERTISEMENT

Office of the Chief Executive Officer
Mental Health Support Worker
60.8 hours per fortnight
Twelve months fixed term

The Position

This position will support the multidisciplinary counselling and mental health team to ensure the provision of the best possible service to Bendigo Community Health Services' consumer group. The role will work with the Director, or delegate, to ensure consistent practices and processes across the mental health program that contributes to continuity of care as consumers move through services as their needs change.

The successful applicant will have:-

1. Strong verbal and written communication skills.
2. High level organisational skills including a proven ability to meet deadlines and reporting requirements.
3. Capacity to work as a member of a multidisciplinary team and within an agreed framework to deliver delegated responsibilities.
4. Demonstrated ability to engage consumers with a range of capacities and assist and support them as delegated.

Salary and conditions of employment are in accordance with the Victorian Stand-Alone Community Health Services (Health and Allied Services, Managers and Administrative Officers) Multiple Enterprise Agreement 2011 - 2015.

For further information about the position call Jenny Singe, Director - headspace Operations and Services on 03 5434 5345.

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications addressing the **'Key Selection Criteria'** should be marked **'Private and Confidential'** and sent to Human Resources by **4.00pm** on **Wednesday 1 August 2018** by one of the following means:

By Email: recruitment@bchs.com.au
By Mail: **Post Office Box 1121 Bendigo Central Vic 3552**
By Hand: **171 Hargreaves Street Bendigo**
By Fax: **(03) 5441 4200**

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5448 1600 if an acknowledgement has not been received within two working days.

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