

POSITION VACANCY ADVERTISEMENT

Fleet and Facilities
Organisational Support and Business Development
Team Manager - Fleet and Facilities
76.0 hours per fortnight
Ongoing

The Position

Bendigo Community Health Services are looking for a Team Manager to lead the Fleet and Facilities team.

BCHS provides a wide range of community focused programs across a number of sites within the City of Greater Bendigo.

BCHS are seeking an enthusiastic and experienced asset manager who understands how critical providing and maintaining assets is in supporting the health and wellbeing needs of our local community.

The Team Manager - Fleet and Facilities is responsible for:

- Autonomously managing the operation of BCHS' vehicle fleet and facilities in line with corporate strategies and organisational needs.
- Implementing system improvements within the portfolio that support service delivery and effectiveness.
- Effective asset maintenance and ensuring BCHS preserves and protects the personal safety of anyone engaged with the organisation.
- Managing repair, maintenance and capital budgets and works for the organisation.
- Ensuring BCHS complies with legislative obligations, regulations, internal policies and procedures as they relate to asset management.
- Engaging and managing contractors, suppliers and tender processes as they relate to BCHS fleet and facilities and with an understanding of appropriate probity requirements related to the use of public monies.

Salary and conditions of employment are in accordance with the Victorian Stand-Alone Community Health Services (Health and Allied Services, Managers and Administrative Officers) Multiple Employer Enterprise Agreement 2011-2015.

For further information about the position call Callum Wright, Executive Director on 03 5448 1600.

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications addressing the '**Key Selection Criteria**' should be marked '**Private and Confidential**' and sent to Human Resources by **4.00pm** on **Friday 8 June 2018** by one of the following means:

By Email: recruitment@bchs.com.au
By Mail: **Post Office Box 1121 Bendigo Central Vic 3552**
By Hand: **171 Hargreaves Street Bendigo**
By Fax: **(03) 5441 4200**

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5448 1600 if an acknowledgement has not been received within two working days.