

POSITION VACANCY ADVERTISEMENT

Primary Health Care Services
Social Support Group Assistant
39.0 hours per fortnight
Ongoing

The Position

The Social Support Group Assistant will be engaging, empathetic and caring. They will, through their actions, reflect the philosophy and objectives of Bendigo Community Health Services. It will be evident in the provision of high quality effective service delivery to the Elmore Social Support Group participants

In assisting in the delivery of planned activity programs, it is expected the incumbent will build strong positive relationships based on mutual respect, understanding personal dignity and professional sensitivity to individual's rights.

The team at Elmore provide social support to older, isolated and disabled persons. Activities provided include planned sessions that aid in daily living skills, maintenance of independence, low level physical activities, outings, celebrations and leisure activities of an assorted nature.

For this position you will:

- Show evidence of experience and/or ability to work comfortably with the elderly and disabled.
- Have knowledge of this role as an assistant to the Social Support Coordinator in the delivery of services to the Elmore Social Support Group.
- Provide evidence of excellent interpersonal and communication skills.
- Be an active member of the Social Support Group multidisciplinary team.
- Have an engaging personality.

Salary and conditions of employment are in accordance with the Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2013 - 2015.

A Certificate III in Aged Care or related discipline is required for this position.

For further information about the position call Judy Ryan - Social Support Coordinator on 03 5432 6001.

Bendigo Community Health Services encourages applications from individuals of all backgrounds and abilities.

Applications addressing the '**Key Selection Criteria**' should be marked '**Private and Confidential**' and sent to Human Resources by 4.00pm on Friday 1 June 2018 by one of the following means:

By Email: recruitment@bchs.com.au
By Mail: Post Office Box 1121 Bendigo Central Vic 3552
By Hand: 171 Hargreaves Street Bendigo
By Fax: (03) 5441 4200

Applications will be acknowledged upon receipt. Applicants are requested to contact Human Resources on telephone 5448 1600 if an acknowledgement has not been received within two working days.